

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
WEDNESDAY, NOVEMBER 30, 2016  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation and Pledges.**

Prayer said by Judge Fowler

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on November 15th)

**B. Payroll changes:**

Motion to approve payroll changes made by Mike Spencer

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll including Election payroll made by Don Gross

Second by Mike Spencer                      Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for.

Amended motion is to have the Election payroll paid by Thursday, December 1st made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

Motion to approve budget amendments made by Mike Spencer  
Second by Don Gross  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.  
Motion approved.  
Copy attached.

**E. Accounts payable:**

**Bills Previously Paid:**

Motion to approve accounts payable made by Paula Gentry  
Second by Don Gross                      Mike Spencer abstained  
Paula Gentry, Don Gross and Frank Berka voted for.  
Motion approved.  
Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; County Clerk's Contract with Tyler Tech for Eagle Recorder program; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Frank Berka  
Second by Mike Spencer  
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for  
Motion approved.  
Copies attached.

**3. Discuss and take action to authorize the following with reference to the Library:**

**A. Approve construction of the new Family Place Area with a portion to be paid from the Library budget:**

Motion to approve the construction with a portion to be paid from the Library budget made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

**B. Approve the installation and payment of ceiling fans per David Womble recommendation;**

Motion to approve the installation and payment of ceiling fans made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

**C. Approve execution of the hoopla contract;**

Motion to approve the hoopla contract as long as it stays within the Librarian's budget made by Frank Berka

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copy attached.

**D. Declare two sofas, one coffee table, one end table, one conference room table, one sofa table, three partition dividers and one white wire rack as surplus property and provide for removal and storage of same.**

Motion to approve declaring items listed above as surplus with stipulations to see if other offices may need some of the items made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

**4. Discuss and take action to approve expenditures from the JP Technology Fund for a computer and license for JP 1 and a laptop for JP 4.**

Motion to approve the expenditures out of the JP Technology Fund made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**5. Discuss and take action to clear trees and brush on the south side of the Rock Building.**

Motion to approve, at the expense of Advantage Properties, to clear all trees off existing rock wall on both sides, grind the stumps and preserve the integrity of the rock wall and do so within 90 days made by Mike Spencer

Second by Don Gross Paula Gentry voted against

Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**6. Discuss and take action to approve the appointment of Kevin Crutsinger as Reserve Deputy Constable for Pct. 3 Constable Stanley Jenkins.**

Motion to approve the appointment of Kevin Crutsinger as Reserve Deputy Constable for Pct. 3 Constable Stanley Jenkins made by Frank Berka

Second by Paula Gentry

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**7. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

